

**South Harrison Township
Planning/Zoning Board of Adjustment
February 8, 2016**

The South Harrison Township Planning/Zoning Board of Adjustment held a regular meeting on February 8, 2016 at 7:00 p.m. in the South Harrison Township Municipal Building.

The meeting was called to order by Joseph Marino, Chair and led those present in the Pledge of Allegiance to the Flag.

Requirements of the "Open Public Meetings Act" were met.

Roll Call: James McCall – absent, Mary Howard – present, David Wade – present, Heather Brown – present, Joseph Marino – present, Melvin Robertson – present, John Maybrook – present, Stephen Galati – present, Ronald Ambruster – absent, Michael Barth – absent, Daniel Webster – absent, Gary Thompson, Board Solicitor – absent, Steven Bach – Board Engineer – absent, Candace Kanaplue – Township Planner – absent, Celeste Keen, Secretary – present.

Minutes:

Motion to approve the regular meeting minutes of December 14, 2015, reorganization and regular minutes of January 11, 2016 was made by Heather Brown, second by Mary Howard. **Motion carried.**

Old Business:

Resolution R-16-07

**Resolution Granting Minor Subdivision Approval To
Matthew & Celeste Keen; Block 21, Lot 8**

Motion to adopt resolutions R-16-07 was made by David Wade, second by Melvin Robertson.

Roll Call: James McCall – absent, Mary Howard – abstain, David Wade – yes, Heather Brown – yes, Joseph Marino – yes, Melvin Robertson – yes, John Maybrook – yes, Stephen Galati – yes, Ronald Ambruster – absent, Michael Barth – absent, Daniel Webster – absent

R.C.V.: 6 – yes', 0 – no's, 1 – abstentions. **Motion carried.**

Open Meeting to the Public:

Motion to open the meeting to the public was made by David Wade, second by Mary Howard. **Motion carried.**

No public present.

Close Meeting to the Public:

Motion to close the meeting to the public was made by David Wade, second by Melvin Robertson. **Motion carried.**

Payment of the Bills:

Motion to approve payment of the bills was made by Mary Howard, second by Heather Brown.

Roll Call: James McCall – absent, Mary Howard – abstain, David Wade – yes, Heather Brown – yes, Joseph Marino – yes, Melvin Robertson – yes, John Maybrook – yes, Stephen Galati – yes, Ronald Ambruster – absent, Michael Barth – absent, Daniel Webster – absent

R.C.V.: 7 – yes, 0 – no's, 0 – abstentions. **Motion carried.**

Mr. Robertson inquired as to the status of the Certificate of Occupancy (CO) regarding the Lopes property. There is not supposed to be any activity on the property until such time that a CO has been issued. The Board Secretary is to email the Zoning Officer a copy of the resolution approving the use variance for the property. If the Zoning Officer finds that business activity is being performed on the property he will issue a cease and desist order.

Mr. Maybrook asked if a resident is able to install fencing within a stormwater easement. It was suggested that Mr. Maybrook recommend the owner attend the Township Committee meeting and ask the Township Engineer directly.

Adjournment:

Motion to adjourn was made by Heather Brown, second by Melvin Robertson. **Motion carried.**

Respectfully submitted,

Celeste Keen
Board Secretary

INFORMATION ONLY