

**South Harrison Township
Planning/Zoning Board of Adjustment
Reorganization Meeting
January 11, 2016**

The South Harrison Township Planning/Zoning Board of Adjustment held a reorganization meeting on January 11, 2016 at 7:00 p.m. in the South Harrison Township Municipal Building.

The meeting was called to order by Celeste Keen, Deputy Clerk and led those present in the Pledge of Allegiance to the Flag.

Requirements of the "Open Public Meetings Act" were met.

Oaths of Office were administered to Board Members Michael Barth, Heather Brown, John Maybrook and David Wade.

Roll Call: James McCall – present, Mary Howard – present, David Wade – present, Heather Brown – present, Joseph Marino – present, Melvin Robertson – present, John Maybrook – present, Stephen Galati – present, Ronald Ambruster – present, Michael Barth – present, Daniel Webster – present, Gary Thompson, Board Solicitor – present, Steven Bach – Board Engineer – present, Candace Kanaplue – Township Planner – present, Celeste Keen, Secretary – present.

Open Nominations for Chairperson:

Celeste Keen opened the nominations for chairperson.

Melvin Robertson nominated Joseph Marino for Chairperson, second by James McCall.

Roll Call: James McCall – yes, Mary Howard – yes, David Wade – yes, Heather Brown – yes, Joseph Marino – yes, Melvin Robertson – yes, John Maybrook – yes, Stephen Galati – yes, Ronald Ambruster – yes, Michael Barth – present, Daniel Webster – present

R.C.V.: 9 – yes', 0 – no's, 0 – abstentions. Motion carried.

Open Nominations for Vice Chairperson:

Joseph Marino opened the nominations for vice chairperson.

James McCall nominated Melvin Robertson for Vice Chairperson, second by Stephen Galati.

Roll Call: James McCall – yes, Mary Howard – yes, David Wade – yes, Heather Brown – yes, Joseph Marino – yes, Melvin Robertson – yes, John Maybrook – yes, Stephen Galati – yes, Ronald Ambruster – yes, Michael Barth – present, Daniel Webster – present

R.C.V.: 9 – yes', 0 – no's, 0 – abstentions. Motion carried.

Oaths of Office were administered to Board Chair and Vice-Chair Joseph Marino and Melvin Robertson respectively by Celeste Keen.

**Resolutions Presented for Adoption
Resolution R-16-01**

Reorganization Resolution

Motion to adopt resolution R-16-01 with date correction to the November meeting was made by James McCall, second by Ronald Ambruster.

Roll Call: James McCall – yes, Mary Howard – yes, David Wade – yes, Heather Brown – yes, Joseph Marino – yes, Melvin Robertson – yes, John Maybrook – yes, Stephen Galati – yes, Ronald Ambruster – yes, Michael Barth – present, Daniel Webster – present

R.C.V.: 9 – yes', 0 – no's, 0 – abstentions. **Motion carried.**

Resolution Appointing Celeste Keen to Secretary

Resolution R-16-02

Motion to adopt resolutions R-16-02 was made by David Wade, second by Ronald Ambruster.

Roll Call: James McCall – yes, Mary Howard – yes, David Wade – yes, Heather Brown – yes, Joseph Marino – yes, Melvin Robertson – yes, John Maybrook – yes, Stephen Galati – yes, Ronald Ambruster – yes, Michael Barth – present, Daniel Webster – present

R.C.V.: 9 – yes', 0 – no's, 0 – abstentions. **Motion carried.**

Resolution Appointing Gary Thompson to Board Solicitor

Resolution R-16-03

Motion to adopt resolutions R-16-03 was made by James McCall, second by David Wade.

Roll Call: James McCall – yes, Mary Howard – yes, David Wade – yes, Heather Brown – yes, Joseph Marino – yes, Melvin Robertson – yes, John Maybrook – yes, Stephen Galati – yes, Ronald Ambruster – yes, Michael Barth – present, Daniel Webster – present

R.C.V.: 9 – yes', 0 – no's, 0 – abstentions. **Motion carried.**

Resolution Appointing Bach Associates, PC as the Board Engineer

Resolution R-16-04

Motion to adopt resolutions R-16-04 was made by Melvin Robertson, second by Mary Howard.

Roll Call: James McCall – yes, Mary Howard – yes, David Wade – yes, Heather Brown – yes, Joseph Marino – yes, Melvin Robertson – yes, John Maybrook – yes, Stephen Galati – yes, Ronald Ambruster – yes, Michael Barth – present, Daniel Webster – present

R.C.V.: 9 – yes', 0 – no's, 0 – abstentions. **Motion carried.**

Resolution Appointing Bach Associates, PC as the Board Planner

Motion to adopt resolutions R-16-05 was made by Melvin Robertson, second by Mary Howard.

Roll Call: James McCall – yes, Mary Howard – yes, David Wade – yes, Heather Brown – yes, Joseph Marino – yes, Melvin Robertson – yes, John Maybrook – yes, Stephen Galati – yes, Ronald Ambruster – yes, Michael Barth – present, Daniel Webster – present
R.C.V.: 9 – yes’, 0 – no’s, 0 – abstentions. Motion carried.

Open Meeting to the Public:

Motion to open the meeting to the public was made by David Wade, second by Ronald Ambruster. **Motion carried.**

Daniel Webster noted that the December 12 meeting date was followed by the year 2013.

Close Meeting to the Public:

Motion to close the meeting to the public was made by David Wade, second by Ronald Ambruster. **Motion carried.**

Motion to amend Resolution R-16-01 to reflect correct date was made by James McCall, second by Melvin Robertson.

Roll Call: James McCall – yes, Mary Howard – yes, David Wade – yes, Heather Brown – yes, Joseph Marino – yes, Melvin Robertson – yes, John Maybrook – yes, Stephen Galati – yes, Ronald Ambruster – yes, Michael Barth – present, Daniel Webster – present
R.C.V.: 9 – yes’, 0 – no’s, 0 – abstentions. Motion carried.

Adjournment:

Motion to adjourn was made by Ronald Ambruster, second by David Wade. **Motion carried.**

Respectfully submitted,

Celeste Keen
Board Secretary

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INFORMATION