

**ORDINANCE ADOPTING PERSONNEL POLICIES AND PROCEDURES  
MANUAL FOR THE TOWNSHIP OF SOUTH HARRISON,  
GLOUCESTER COUNTY, NEW JERSEY**

**WHEREAS**, the Township Committee of the Township of South Harrison, County of Gloucester and State of New Jersey (the "Township") has determined that the preparation and establishment of a Personal Policies and Procedures Manual is in the best interests of the Township and its employees; and

**WHEREAS**, the policies and procedures established in such a manual are intended to provide guidance to all employees, including managerial and supervisory personnel, in the Township's relationship with its employees and to insure that the Township conducts its business affairs in accordance with applicable law;

**NOW, THEREFORE, BE IT ORDAINED** by the Township Committee of the Township of South Harrison, County of Gloucester, State of New Jersey that the annexed Personnel Policies and Procedures Manual is hereby authorized, adopted and implemented.

**BE IT FURTHER ORDAINED** as follows:

A. The policies and procedures hereby established may be amended, revised or supplemented by Resolution when the Township deems it necessary that such changes or supplements are required to conform to applicable law or to be consistent with collective bargaining contract obligations or to otherwise serve to improve, clarify or enhance the policies and procedures hereby established as set forth within the attached Manual.

B. If any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged by a Court to be invalid, such adjudication shall apply only to that section, paragraph, subsection, clause or provision so adjudged and the remainder of the Ordinance shall be deemed valid and effective.

C. All Ordinances of the Township of South Harrison inconsistent with the provisions of this Ordinance be and are hereby repealed to the extent of any such inconsistency.

D. All Ordinances not inconsistent with the provisions of this Ordinance are hereby saved from repeal.

E. This Ordinance shall take effect immediately upon its adoption and publication and as otherwise provided by law.

**TOWNSHIP OF SOUTH HARRISON**

**BY:** \_\_\_\_\_  
**JAMES MCCALL, MAYOR**

**ATTEST:**

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**NANCY E. KEARNS, RMC, TOWNSHIP CLERK**

**NOTICE**

The foregoing Ordinance was introduced at a Regular Meeting of the Mayor and Township Committee of the Township of South Harrison conducted on April 11, 2012, and will be considered for final passage and adoption after a public hearing hereon, at a meeting of the Township Committee of the Township of South Harrison, being held on the 9<sup>th</sup> day of May 2012, at 8:00 P.M. at which time any objections hereto will be heard. During the week prior to and up to and including the date of said meeting, copies of said ordinances will be made available at the Office of the Township Clerk, 664 Harrisonville Road, Harrisonville, New Jersey, for members of the general public who request same.

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**NANCY E. KEARNS, RMC,  
TOWNSHIP CLERK**

**NOTICE**

Notice is hereby given that the foregoing Ordinance O-12-05 was finally adopted at a Regular Meeting of the South Harrison Township Committee held on the 9<sup>th</sup> day of May 2012 at 8:00 p.m. in the South Harrison Township Municipal Building, 664 Harrisonville Road, Harrisonville, New Jersey

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**Nancy E. Kearns, RMC  
Municipal Clerk**