

**ORDINANCE ESTABLISHING PUBLIC WORKS  
EMPLOYMENT POSITION FOR CLEANING PERSONNEL**

**WHEREAS**, in an effort to substantially reduce expenses for maintenance and cleaning related duties associated with the Municipal Building, the Township intends to employ cleaning personnel to perform such duties and to also perform certain other duties herein below enumerated; and

**WHEREAS**, the Township anticipated incurring a substantial increase of its costs for maintenance and cleaning costs associated with the cleaning of the Township Municipal Building and the establishment of an employment position to perform such services is expected to reduce the total costs incurred by the Township;

**NOW, THEREFORE, BE IT ORDAINED** by the Township Committee of the Township of South Harrison, with the Mayor concurring, that the employment position of Public Works Municipal Building Cleaning Personnel is hereby established to perform the below enumerated duties and upon the qualifications set forth herein.

**BE IT FURTHER ORDAINED**, as follows:

**A. Qualifications.** Any person(s) appointed to the position of Public Works Municipal Building Cleaning Personnel shall possess the following minimum qualifications:

1. Persons with mental or physical disabilities are eligible as long as they can perform essential functions of the job after reasonable accommodation is made to their known limitations. If the accommodation cannot be made because it would cause the employer undue hardship, such persons may not be eligible.
2. While performing the duties of this job, the employee is frequently required to stand; walk; reach with hands and arms; climb or balance; stoop, kneel, or crouch. The employee may also be required bend/twist. The employee must occasionally lift and/or move more than 50 pounds.
3. Hearing without correction or corrected sufficiently acute to meet medical standards under both normal and adverse circumstances.
4. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.
5. Employee must be free of any medical or emotional condition that would prevent the performance of the essential functions of this position without posing a direct threat to the health or safety of the employee or others, with or without reasonable accommodation

**B. Duties.** The duties of the Public Works Municipal Building Cleaning Personnel

shall include, but are not limited to, the following:

1. Reports directly to the Municipal Clerk.
2. General cleaning of the municipal offices, police department, bathrooms, common areas and council room. (i.e. mopping, vacuuming, dusting)
3. Cleaning to be performed on a bi-weekly basis.

**BE IT FURTHER ORDAINED**, as follows:

- A. **Effective Date.** This Ordinance shall take effect upon adoption, publication, and as otherwise provided by Law;
- B. **Repealer.** All ordinances or parts of ordinances inconsistent with the terms and provisions of this Ordinance are hereby repealed to the extent of such inconsistency.
- C. **Saved from Repeal.** All ordinances or parts of ordinances not inconsistent with the terms and provisions of this Ordinance are hereby saved from repeal.

**TOWNSHIP OF SOUTH HARRISON**

By: \_\_\_\_\_  
**JAMES McCALL, MAYOR**

ATTEST:

\_\_\_\_\_  
**Nancy E. Kearns, RMC**  
Township Clerk

**NOTICE**

The foregoing Ordinance was introduced at a regular meeting of the Mayor and Township Committee of the Township of South Harrison conducted on February 9, 2011, and will be considered for final hearing and adoption at a meeting to be held on the 9th day of March, 2011, at 8:00 p.m., at which time any objections hereto may be heard.

\_\_\_\_\_  
Nancy E. Kearns, RMC  
Township Clerk

**NOTICE**

Notice is hereby given that the foregoing Ordinance O-11-07 was finally adopted at a Regular Meeting of the South Harrison Township Committee held on the 9<sup>th</sup> day of March 2011 at 8:00 p.m. in the South Harrison Township Municipal Building, 664 Harrisonville Road, Harrisonville, New Jersey

\_\_\_\_\_  
**Nancy E. Kearns, RMC**  
**Municipal Clerk**