

**APRIL 13, 2016**

The South Harrison Township Committee held a finance and regular meeting on Wednesday, April 13, 2016 at 7:00 and 7:30 p.m. respectively in the South Harrison Township Municipal Building.

Mayor James McCall called the meeting to order and was followed by the flag salute.

Requirements of the "Open Public Meetings Act" were met. Notice of this meeting was given by: (1) sending sufficient notice herewith to the Today's Sunbeam of Salem and the Gloucester County Times of Woodbury; and (2) posting notice on the public bulletin board at the South Harrison Township Municipal Building.

Mayor McCall advised those present of the passing of South Harrison Township's Plumbing Inspector, Martin Sullivan, and led those present in a moment of silence.

**Roll Call:** Robert Diaz – present, John Horner – present, Mary Howard – present, James McCall – present, Robert Schenk – present, Brian Lozuke, Solicitor – present, Mark Basehore, Engineer – present, Vikki Holmstrom, CFO – present, Celeste Keen, Deputy Clerk – present

**Minutes:**

Motion to approve the regular session minutes of March 9, 2016 was made by Robert Diaz, second by John Horner.

**Roll Call Vote:** Robert Diaz – yes, John Horner – yes, Mary Howard – yes, James McCall – yes, Robert Schenk – abstain. **R.C.V: 4 – yes', 0 – no's, 1 –abstention. Motion carried.**

**Committee Reports:**

Police Department – March 2016 Report

Engineer Report – April 2016 Report

Construction Code Official – March 2016 Report

Harrisonville Fire Company – March 2016 Report

Tax Collector – March 2016 Report

JIF Report – Deputy Mayor Diaz – Distributed Qual-Lynx accident report forms

and advised the Committee that recently on two (2) separate occasions accidents have not been reported properly. The Police Department will receive copies for their department as well.

**Old Business:**

**Resolution R-16-40**

**Public Hearing of the Township of South Harrison 2016 Municipal Budget**

**Open Meeting to the Public:**

Motion to open the meeting to the public on the 2016 Municipal Budget was made by Robert Diaz, second by Mary Howard. Motion carried.

No questions or comments were made.

**Close Meeting to the Public:**

Motion to close the meeting to the public on the 2016 Municipal Budget was made by Robert Diaz, second by John Horner. Motion carried.

Motion to adopt the 2016 Municipal Budget, Resolution R-16-40, was made by Robert Schenk, second by Mary Howard.

**Roll Call Vote:** Robert Diaz – yes, John Horner – yes, Mary Howard – yes, James McCall – yes, Robert Schenk – yes. **5 - yes', 0 -no's. Motion carried.**

**Ordinance of the Township of South Harrison Establishing Salaries and Compensation of Various Township Officers and Employees of the Township of South Harrison for the Calendar Year 2016**

Ordinance O-16-03

**Open Meeting to the Public:**

Motion to open the meeting to the public on this ordinance (O-16-03) only was made by Robert Schenk, second by Robert Diaz. Motion carried.

No questions or comments were made.

**Close Meeting to the Public:**

Motion to close the meeting to the public on this ordinance only was made by Robert Diaz, second by John Horner. Motion carried.

Motion to adopt Ordinance O-16-03 was made by John Horner, second by Robert Schenk.

**Roll Call Vote:** Robert Diaz – yes, John Horner – yes, Mary Howard – yes, James McCall – yes, Robert Schenk – yes. **5 - yes', 0 -no's. Motion carried.**

Ordinance O-16-04

**An Ordinance Appropriating the Sum of \$45,000.00 from the capital Improvement Fund for Road Improvements in the Township of South Harrison**

**Open Meeting to the Public:**

Motion to open the meeting to the public on this ordinance (O-16-04) only was made by Robert Schenk, second by John Horner. Motion carried.

No questions or comments were made.

**Close Meeting to the Public:**

Motion to close the meeting to the public on this ordinance only was made by Robert Diaz, second by John Horner. Motion carried.

Motion to adopt Ordinance O-16-04 was made by Robert Schenk, second by James McCall.

**Roll Call Vote:** Robert Diaz – yes, John Horner – yes, Mary Howard – yes, James McCall – yes, Robert Schenk – yes. **5 - yes', 0 -no's. Motion carried.**

**New Business:**

**Resolution R-16-38**

**Resolution Authorizing Termination of Trail Easement by General Release for the Following Properties within the Hollybrook Estates Major Subdivision – Block 15, Lot 14.11 and Lot 14.12**

Motion to adopt Resolutions R-16-38 was made by Mary Howard, second by Robert Schenk.

**Roll Call Vote:** Robert Diaz – yes, John Horner – yes, Mary Howard – yes, James McCall – yes, Robert Schenk – yes. **R.C.V.: 5 – yes', 0 – no's. Motion carried.**

**Resolution R-16-39**

**Resolution Excluding Public Participation within a Portion of a Meeting of the Township Committee Pursuant to N.J.S.A. 10:4-12**

Motion to adopt Resolutions R-16-39 was made by Robert Diaz, second by John Horner.

**Roll Call Vote:** Robert Diaz – yes, John Horner – yes, Mary Howard – yes, James McCall – yes, Robert Schenk – yes. **R.C.V.: 5 – yes', 0 – no's. Motion carried.**

**Resolution R-16-41**

**Resolution Appointing Plumbing Sub-Code Inspector in the Township of South Harrison**

Motion to adopt Resolutions R-16-41 was made by John Horner, second by Mary Howard.

**Roll Call Vote:** Robert Diaz – yes, John Horner – yes, Mary Howard – yes, James McCall – yes, Robert Schenk – yes. **R.C.V.: 5 – yes', 0 – no's. Motion carried.**

Mayor McCall noted that the South Harrison Soccer had approached him to inquire if they would be able to have a storage unit put on site. South Harrison Recreation Commission had discussed and agreed that so long as it is not in the way it shouldn't be an issue, the Township Committee agreed.

**Open Meeting to the Public:**

Motion to open the meeting to the public was made by Robert Schenk, second by John Horner. Motion carried.

Michelle Bachrach of 108 Springstone Court distributed packets to the Committee explaining her position that her neighbor at 1076 Mullica Hill Road is running an illegal junkyard. She has contacted John Maybrook, Zoning Officer, he advised the resident of the property to clean up the debris.

Ms. Bachrach noted that by the Township Codes definition the property is an operating junkyard.

Kristin Mykulak of 110 Springstone Court asserted to the fact that it is an eyesore that affects the residents of Springstone Court.

As Committeeman Horner's father owns the property he advised that he was unaware of the condition of the backyard and that he would personally see to it that the tenant take steps to rectify the condition of the property.

Mayor McCall advised that he would speak to John Maybrook, Township's Zoning Officer, and direct him to revisit the property and take corrective steps to have the debris cleaned up.

**Close Meeting to the Public:**

Motion to close the meeting to the public was made by Robert Diaz, second by John Horner. Motion carried.

**Approve Payment of the Bills:**

Motion to approve payment of the bills was made by Mary Howard, second by John Horner.

**Roll Call Vote:** Robert Diaz – yes, John Horner – yes, Mary Howard – yes, James McCall – yes, Robert Schenk – yes. **R.C. 5 – yes, 0 – no's. Motion carried.**

Mr. Lozuke advised that he had reached out to Mr. Voltaggio from the County regarding the road conditions on Franklinville Road (CR-538). He would like to meet with Mr. Voltaggio and a representative from South Jersey Gas to resolve the ponding conditions which become icy in cold weather.

Committeeman Diaz noted that there is a lot of South Jersey Gas activity in the Township currently and the Committee should authorize a hold on all future roadwork until this issue is rectified.

Mr. Basehore stepped down and excused himself from the meeting.

Motion to enter into closed session was made by Robert Diaz, second by James McCall. Motion carried.

The Committee adjourned to closed session and upon return to open session the following motion was made.

The Committee authorized Mr. Lozuke to communicate with the attorney for Ball, Buckley & Seher and attempt to come to an agreement in order to proceed with the 2015 audit.

Ms. Holmstrom noted that as the CFO she was not copied in the letter from Steve Bach, Township's Engineer, and therefore the \$17,830 in engineering fees regarding the Reconstruction of Lincoln Mill Road – Phase III will have to be paid for from the Capital Improvement Fund which may put other projects/items allotted at risk of not being funded this year.

**Adjournment:**

Motion to adjourn was made by John Horner, second by Robert Schenk. Motion carried.

Respectfully submitted,

Celeste Keen, RMC  
Deputy Clerk

INFORMATION ONLY