

MAY 14, 2014

The South Harrison Township Committee held a finance and regular meeting on Wednesday, May 14, 2014 at 7:00 and 7:30 p.m. respectively in the South Harrison Township Municipal Building.

Mayor James McCall called the meeting to order and was followed by the flag salute.

Requirements of the "Open Public Meetings Act" were met. Notice of this meeting was given by: (1) sending sufficient notice herewith to the Today's Sunbeam of Salem and the Gloucester County Times of Woodbury; and (2) posting notice on the public bulletin board at the South Harrison Township Municipal Building.

Roll Call: Robert Diaz – present, John Horner – present (L) (7:40 pm), Mary Howard – present, James McCall – present, Robert Schenk – present, Brian Lozuke, Solicitor – present, Steve Bach, Engineer – present, Vikki Holmstrom, CFO – present, Nancy Kearns, Municipal Clerk – present

Mayor McCall sworn in Bay Kasten, new patrol officer for the South Harrison Township Police Department.

McCall sworn in Sean Weston to the position of Lieutenant for the South Harrison Township Police Department.

Minutes:

Motion to approve the regular session minutes of April 9, 2014 was made by Robert Diaz, second by Mary Howard.

Roll Call Vote: Robert Diaz – yes, John Horner – absent, Mary Howard – yes, James McCall – yes, Robert Schenk – yes. **R.C.V.: 4 – yes', 0 – no's. Motion carried.**

Committee Reports:

Police Department – April 2014 Report - Chief Priore updated the Committee on the completion of the Departments SOP's (Standard Operating Procedures)

Construction Code Official – April 2014 Report

Harrisonville Fire Company – April 2014 Report

Engineer Report – May 2014

Tax Collector – April 2014 Report

JIF Report – Verbal by Deputy Mayor Diaz – Advised that the Loss Control Report will be out shortly should have it for the next meeting.

Old Business:

Ordinance O-14-07

An Ordinance Appropriating the Sum of \$10,108.31 from the Capital Improvement Fund for the Purchase of an Automatic License Plate Reader, New Jersey State Contract #80311, for the South Harrison Township Police Department

Open Meeting to the Public:

Motion to open the meeting to the public this Ordinance only was made by Mary Howard, second by Robert Schenk. Motion carried.

No questions or comments were received from the public.

Close Meeting to the Public:

Motion to close the meeting to the public on this Ordinance was made by Robert Schenk, second by Mary Howard. Motion carried

Motion to adopt Ordinance O-14-07 was made by Robert Diaz, second by Mary Howard.

Roll Call Vote: Robert Diaz – yes, John Horner –yes, Mary Howard – yes, James McCall – yes, Robert Schenk – yes. **R.C.V.: 5 – yes’, 0 – no’s. Motion carried.**

Ordinance O-14-08

An Ordinance Appropriating the Sum of \$6,000.00 from the Capital Improvement Fund for the Updating of the Code of the Township of South Harrison

Open Meeting to the Public:

Motion to open the meeting to the public this Ordinance only was made by Robert Schenk, second by John Horner. Motion carried.

No questions or comments were received from the public.

Close Meeting to the Public:

Motion to close the meeting to the public on this Ordinance was made by Robert Diaz, second by Robert Schenk. Motion carried

Motion to adopt Ordinance O-14-08 was made by Robert Diaz, second by Robert Schenk.

Roll Call Vote: Robert Diaz – yes, John Horner –yes, Mary Howard – yes, James McCall – yes, Robert Schenk – yes. **R.C.V.: 5 – yes’, 0 – no’s. Motion carried.**

New Business:

Resolution R-14-51

Resolution Authorizing an Application to the Gloucester County Community Development Block Grant Program for the Program Year 2014

Resolution R-14-52

Resolution Authorizing Purchase of Police Vehicle

Motion to adopt Resolutions R-14-51 and R-14-52 was made by Mary Howard, second by Robert Diaz.

Roll Call Vote: Robert Diaz – yes, John Horner –yes, Mary Howard – yes, James McCall – yes, Robert Schenk – yes. **R.C.V.: 5 – yes’, 0 – no’s. Motion carried.**

INFORMATION

Vikki Holmstrom, CFO reported on the RFP's received for the Township's Banking. Explaining the differences between the four (4) received and recommended that the Township go with Capital Bank.

Resolution R-14-53

Resolution Authorizing Award of Banking Services to Capital Bank of New Jersey

Resolution R-14-54

Resolution Amending Cash Management Plan and Resolution R-14-07

Motion to adopt Resolutions R-14-53 and R-14-54 was made by Mary Howard, second by John Horner.

Roll Call Vote: Robert Diaz – yes, John Horner – yes, Mary Howard – yes, James McCall – yes, Robert Schenk – yes. **R.C.V.: 5 – yes', 0 – no's. Motion carried.**

Ordinance O-14-09

An Ordinance of the Township Committee of the Township of South Harrison Amending Chapter 90 of the South Harrison Township Code Entitled "Land Use Development"

Introduction and first reading

Motion to adopt Ordinance O-14-09 on first reading was made by Robert Diaz, second by John Horner.

Roll Call Vote: Robert Diaz – yes, John Horner – yes, Mary Howard – yes, James McCall – yes, Robert Schenk – yes. **R.C.V.: 5 – yes', 0 – no's. Motion carried.**

Public hearing and final adoption set for June 11, 2014 at 7:30 pm

Ordinance O-14-10

An Ordinance of the Township Committee of the Township of South Harrison Amending Chapter 132 of the South Harrison Township Code Entitled "Trailers and Mobile Homes"

Introduction and first reading

Motion to adopt Ordinance O-14-10 on first reading was made by Robert Schenk, second by Mary Howard.

Roll Call Vote: Robert Diaz – yes, John Horner – yes, Mary Howard – yes, James McCall – yes, Robert Schenk – yes. **R.C.V.: 5 – yes', 0 – no's. Motion carried.**

Public hearing and final adoption set for June 11, 2014 at 7:30 pm

Bach Engineering

Steve Bach, Township Engineer, updated the Committee on the bid results for the soccer field project at Stewart Park, recommending that the Township go with the lowest bidder, Landscape Maintenance Company LLC. Mr. Bach advised that he was worked with the Company in the past and that their main focus/scope of work is athletic fields.

Mr. Lozuke, Township Solicitor advised that everything is in order with the bid package, if the Township wants to award the bid. The Committee set a special meeting for next Wednesday, May 21, 2014 at 6:00 PM to award the bid.

Mr. Bach further advised the Committee that the Township was awarded a grant of \$180,000.00 for the final phase of Cedar Grove Road and the start of the Lincoln Mill Road Project Phase I. Mr. Bach is expecting to have the bids out and completed for the award of the bid at the June 11th meeting. The bid package will be for Cedar Grove Road Phase III and if needed Phase IV and Lincoln Mill Road Phase I.

Mr. Bach reported on the basin work and punch list for Ashford Estates. Mr. Bach suggested that the Committee consider releasing the bond for the punch list once it is completed and he has signed off rather than wait until the basin issue has been resolved and erected. The basin has a separate bond that stands alone. Mr. Bach feels this may help with the punch lists being completed in a more timely fashion.

Open Meeting to the Public:

Motion to open the meeting to the public was made by Robert Schenk, second by James McCall. Motion carried.

Ed Crispin addressed the Committee regarding his concerns with the sidewalk and bridge by the Post Office. As this is a County Road and County Bridge the issue was turned over to Carmen Malignaggi, County Representative at the meeting.

Close Meeting to the Public:

Motion to close the meeting to the public was made by Robert Diaz, second by Robert Schenk. Motion carried.

Approve Payment of the Bills:

Motion to approve payment of the bills was made by Mary Howard, second by James McCall.

Roll Call Vote: Robert Diaz – yes, John Horner – yes, Mary Howard – yes, James McCall – yes, Robert Schenk – yes. **R.C.V.: 5 – yes’, 0 – no’s. Motion carried.**

Adjournment:

Motion to adjourn was made by Robert Schenk, second by Mary Howard. Motion carried.

Respectfully submitted,

Nancy E. Kearns, RMC
Municipal Clerk