

**APRIL 9, 2014**

The South Harrison Township Committee held a finance and regular meeting on Wednesday, April 9, 2014 at 7:00 and 7:30 p.m. respectively in the South Harrison Township Municipal Building.

Mayor James McCall called the meeting to order and was followed by the flag salute.

Requirements of the "Open Public Meetings Act" were met. Notice of this meeting was given by: (1) sending sufficient notice herewith to the Today's Sunbeam of Salem and the Gloucester County Times of Woodbury; and (2) posting notice on the public bulletin board at the South Harrison Township Municipal Building.

**Roll Call:** Robert Diaz – present, John Horner – present, Mary Howard – present, James McCall – present, Robert Schenk – present, Brian Lozuke, Solicitor – present, Steve Bach, Engineer – present, Vikki Holmstrom, CFO – present, Nancy Kearns, Municipal Clerk – present

**Minutes:**

Motion to approve the regular session minutes of March 12, 2014 was made by Robert Diaz, second by Mary Howard.

**Roll Call Vote:** Robert Diaz – yes, John Horner – yes, Mary Howard – yes, James McCall – yes, Robert Schenk – yes. **R.C.V.: 5 – yes', 0 – no's. Motion carried.**

**Committee Reports:**

Police Department – March 2014 Report - Chief Priore advised of the Certificate of Recognition received by Officer Cabanas for her work with Robins Nest  
Construction Code Official – March 2014 Report  
Harrisonville Fire Company – March 2014 Report  
Engineer Report – April 2014  
Tax Collector – March 2014 Report  
JIF Report – Verbal by Deputy Mayor Diaz – South Harrison Township is up for renewal this year and advised that there is a resolution on the agenda for the updating of the Policies and Procedures Manual for 2014.

**Old Business:**

**Resolution R-14-50**

**Resolution of the Township of South Harrison to Read Budget by Title Only**

Motion to adopt Resolution R-14-50 was made by Robert Schenk, second by James McCall.

**Roll Call Vote:** Robert Diaz – yes, John Horner – yes, Mary Howard – yes, James McCall – yes, Robert Schenk – yes. **R.C.V.: 5 – yes', 0 – no's. Motion carried.**

**Open Meeting to the Public:**

Motion to open the meeting to the public on the 2014 Municipal Budget only was made by Robert Schenk, second by John Horner. Motion carried.

No questions or comments were received from the public.

**Close Meeting to the Public:**

Motion to close the meeting to the public on the 2014 Municipal Budget was made by Robert Diaz, second by Robert Schenk. Motion carried.

Motion to adopt the 2014 Municipal Budget was made by Robert Diaz, second by Robert Schenk.

**Roll Call Vote:** Robert Diaz – yes, John Horner –yes, Mary Howard – yes, James McCall – yes, Robert Schenk – yes. **R.C.V.: 5 – yes’, 0 – no’s. Motion carried.**

**Ordinance O-14-04**

**An Ordinance of the Township of South Harrison Establishing Salaries and Compensation of Various Township Officers and Employees of the Township of South Harrison for the Calendar Year 2014**

**Open Meeting to the Public:**

Motion to open the meeting to the public on this Ordinance only was made by John Horner, second by Robert Schenk. Motion carried.

No comments or questions were received from the public.

**Close Meeting to the Public:**

Motion to close the meeting to the public on this Ordinance was made by Robert Diaz, second by Robert Schenk. Motion carried.

Motion to adopt Ordinance O-14-04 was made by Robert Schenk, second by John Horner.

**Roll Call Vote:** Robert Diaz – yes, John Horner –yes, Mary Howard – yes, James McCall – yes, Robert Schenk – yes. **R.C.V.: 5 – yes’, 0 – no’s. Motion carried.**

**Ordinance O-14-05**

**An Ordinance Amending Chapter 55 of the Code of the Township of South Harrison Township Entitled “Construction Codes, Uniform”**

**Open Meeting to the Public:**

Motion to open the meeting to the public on this Ordinance only was made by Robert Diaz, second by John Horner. Motion carried.

No questions or comments were received from the public.

**Close Meeting to the Public:**

Motion to close the meeting to the public on this Ordinance was made by Robert Diaz, second by Robert Schenk. Motion carried.

Motion to adopt Ordinance O-14-05 was made by Robert Diaz, second by Robert Schenk.

**Roll Call Vote:** Robert Diaz – yes, John Horner –yes, Mary Howard – yes, James McCall – yes, Robert Schenk – yes. **R.C.V.: 5 – yes’, 0 – no’s. Motion carried.**

**GC Energy Aggregation Program**

Brian Lozuke, Township Solicitor explained the statute and reported back to the Committee that 5 townships have committed and that 2 townships have ordinances in the process. As the Township Committee adopted a resolution expressing interest, the next step would be to adopt an ordinance. The ordinance is on the agenda tonight for the Committee’s consideration. The Committee discussed the issue, with the feeling that agreeing without reviewing a contract does not appear to be a sound practice. Action will be taken when the ordinance comes up on the agenda.

**New Business:**

**Resolution of the Township of South Harrison Authorizing Request for Proposals (RFP) for Banking Institutions** **Resolution R-14-38**

**Resolution of the Township Committee of the Township of South Harrison, in the County of Gloucester, State of New Jersey to cancel Municipal Court Balances** **Resolution R-14-39**

**Resolution Authorizing Trash and Recycling Collection Change with Waste Management of New Jersey, Inc.** **Resolution R-14-40**

**Resolution Authorizing Addendum to Collective Bargaining Agreement** **Resolution R-14-41**

**Resolution Promoting Sergeant Sean D. Weston to Lieutenant in the South Harrison Township Police Department** **Resolution R-14-42**

**Resolution Appointing Bay Kasten as Police Officer for a Probationary Period** **Resolution R-14-43**

**Resolution Appointing Steven Pew, as a Class II Special Law Enforcement Officer** **Resolution R-14-44**

**Resolution R-14-45**

**Resolution of the South Harrison Township Committee Supporting the NJDOT State Rail Freight Assistance Program – Salem County Short Line Track Rehabilitation Project**

**Resolution R-14-46**

**Resolution Authorizing Invitation of Bids for the Soccer Fields and Irrigation System Project at Stewart Park**

**Resolution R-14-47**

**Resolution Authorizing Invitation of Bids for the Reconstruction of Cedar Grove Road – Phase III Project**

**Resolution R-14-48**

**Resolution to Reaffirm South Harrison Township’s Civil Rights Policy with Respect to All Officials Appointees, Employees, Prospective Employees, Volunteers, Independent Contractors and Members of the Public that come into Contact with Municipal Employees, Officials and Volunteers**

**Resolution R-14-49**

**Resolution Adopting Amendments to Personnel Policies and Procedures Manual and Employee Handbook for the Township of South Harrison**

Motion to adopt Resolutions R-14-38 through and including R-14-49 was made by Robert Diaz, second by Mary Howard.

**Roll Call Vote:** Robert Diaz – yes, John Horner – yes, Mary Howard – yes, James McCall – yes, Robert Schenk – yes. **R.C.V.:** 5 – yes’, 0 – no’s. **Motion carried.**

**South Harrison Township Planning/Zoning Letter**

The Committee reviewed the letter received from the Planning/Zoning Board with Brian Lozuke advising that the draft ordinance is with Gary Thompson for review and will possibly be ready for introduction at the Committee’s May meeting.

**Ordinance O-14-06**

**An Ordinance of the Township of South Harrison Joining the Gloucester County Energy Aggregation Program Pursuant to N.J.S.A. 48:3-93.1 Et Seq.**

Introduction and first reading

Motion to adopt Ordinance O-14-06 on first reading was made by Robert Schenk, second by Mary Howard.

**Roll Call Vote:** Robert Diaz – no, John Horner –no, Mary Howard – no, James McCall – no, Robert Schenk – no. **R.C.V.:** 0 – yes’, 5 – no’s. **Motion failed.**

**Ordinance O-14-07**

**An Ordinance Appropriating the Sum of \$10,108.31 from the Capital Improvement Fund for the Purchase of an Automatic License Plate Reader, New Jersey State Contract #80311, for the South Harrison Township Police Department**

Introduction and first reading

Motion to adopt Ordinance O-14-07 on first reading was made by Mary Howard, second by James McCall.

**Roll Call Vote:** Robert Diaz – yes, John Horner –yes, Mary Howard – yes, James McCall – yes, Robert Schenk – yes. **R.C.V.: 5 – yes’, 0 – no’s. Motion carried.**

Public hearing and final adoption set for May 12, 2014 at 7:30 pm

**Ordinance O-14-08**

**An Ordinance Appropriating the Sum of \$6,000.00 from the Capital Improvement Fund for the Updating of the Code of the Township of South Harrison**

Introduction and first reading

Motion to adopt Ordinance O-14-08 on first reading was made by Robert Diaz, second by John Horner.

**Roll Call Vote:** Robert Diaz – yes, John Horner –yes, Mary Howard – yes, James McCall – yes, Robert Schenk – yes. **R.C.V.: 5 – yes’, 0 – no’s. Motion carried.**

Public hearing and final adoption set for May 12, 2014 at 7:30 pm

Public Works Department had a bench on display in the council room, which they rehabbed over the winter. Mr. Sukeforth reported that the Department did 5 of the benches, advising the one will be placed at the memorial out front and would like to know what area of the park the other 4 should be placed. Mayor McCall suggested that the decision be made by the Parks Committee. The entire Committee gave kudos to the Department on the benches.

Jon Sukeforth, Public Works Supervisor addressed the Committee regarding the conditions of several roads in the Township. Mr. Sukeforth advised the Committee that a “Tar and Chip” program would save the roads and requested the Committee consider a yearly program to do a section of road each year, which would enable the roads to last longer, instead of waiting until the road/roads are un-savable. The Committee was advised that Vestry Road is the worst of all the roads and may not make it through another winter. The Committee will take Mr. Sukeforth’s recommendations under consideration. Mr. Sukeforth further advised that the bed of the green truck is gone and will need to be replaced, before next winter.

**Open Meeting to the Public:**

Motion to open the meeting to the public was made by John Horner, second by James McCall. Motion carried.

No questions or comments were received from the public.

**Close Meeting to the Public:**

Motion to close the meeting to the public was made by Robert Diaz, second by Robert Schenk. Motion carried.

**Approve Payment of the Bills:**

Motion to approve payment of the bills was made by Robert Diaz, second by John Horner.

**Roll Call Vote:** Robert Diaz – yes, John Horner – yes, Mary Howard – yes, James McCall – yes, Robert Schenk – yes. **R.C.V.: 5 – yes’, 0 – no’s. Motion carried.**

**Adjournment:**

Motion to adjourn was made by John Horner, second by Robert Schenk. Motion carried.

Respectfully submitted,

Nancy E. Kearns, RMC  
Municipal Clerk

Information

Only