

FEBRUARY 18, 2014

The South Harrison Township Committee held a finance and regular meeting on Tuesday, February 18, 2014 at 7:00 and 7:30 p.m. respectively in the South Harrison Township Municipal Building.

Mayor James McCall called the meeting to order and was followed by the flag salute.

Requirements of the "Open Public Meetings Act" were met. Notice of this meeting was given by: (1) sending sufficient notice herewith to the Today's Sunbeam of Salem and the Gloucester County Times of Woodbury; and (2) posting notice on the public bulletin board at the South Harrison Township Municipal Building.

Roll Call: Robert Diaz – present, John Horner – present, Mary Howard – present, James McCall – present, Robert Schenk – present, Brian Lozuke, Solicitor – present, Mark Basehore, Engineer – present, Vikki Holmstrom, CFO – present, Nancy Kearns, Municipal Clerk – present

Minutes:

Motion to approve the regular session minutes of January 8 & 29, 2014 was made by Mary Howard, second by Robert Diaz.

Roll Call Vote: Robert Diaz – yes, John Horner – abstained for January 8 minutes and yes for January 29 minutes, Mary Howard – yes, James McCall – yes, Robert Schenk – yes. **R.C.V.: 4 – yes', 0 – no's, 1 – abstention for January 8, 2014 and 5 – yes, 0-no's for January 29, 2014. Motion carried.**

Committee Reports:

- Police Department – January 2014 Report
- Construction Code Official – January 2014 Report
- Harrisonville Fire Company – January 2014 Report
- Engineer Report – February 2014
- Tax Collector – January 2014 Report
- JIF Report – Verbal by Deputy Mayor Diaz

Old Business:

Ordinance O-14-01

An Ordinance of the Township of South Harrison to Exceed the Municipal Calendar Year 2014 Budget Appropriation Limits and to Establish a CAP Bank (N.J.S.A. 40A:4-45.14)

Open Meeting to the Public:

Motion to open the meeting to the public on this Ordinance only was made by Robert Schenk, second by Mary Howard. Motion carried.

No comments or questions were received from the public.

Close Meeting to the Public:

Motion to close the meeting to the public on this Ordinance was made by Robert Diaz, second by John Horner. Motion carried.

Motion to adopt Ordinance O-14-01 was made by Robert Diaz, second by John Horner.

Roll Call Vote: Robert Diaz – yes, John Horner –yes, Mary Howard – yes, James McCall – yes, Robert Schenk – yes. **R.C.V.: 5 – yes’, 0 – no’s. Motion carried.**

New Business:

Ordinance O-14-02

An Ordinance to Amend the Code of the Township of South Harrison, Chapter 19, Entitled Officers and Employees, to Designate the Position of Purchasing Agent

Introduction and first reading

Motion to adopt Ordinance O-14-02 on first reading was made by Robert Diaz, second by Mary Howard.

Roll Call Vote: Robert Diaz – yes, John Horner –yes, Mary Howard – yes, James McCall – yes, Robert Schenk – yes. **R.C.V.: 5 – yes’, 0 – no’s. Motion carried.**

Public hearing and final adoption set for March 12, 2014 at 7:30 pm

Ordinance O-14-03

An Ordinance Amending Chapter 69 of the South Harrison Township Code Entitled, “Farmland Preservation”

Introduction and first reading

Motion to adopt Ordinance O-14-03 on first reading was made by Robert Diaz, second by John Horner.

Roll Call Vote: Robert Diaz – yes, John Horner –yes, Mary Howard – yes, James McCall – yes, Robert Schenk – yes. **R.C.V.: 5 – yes’, 0 – no’s. Motion carried.**

Public hearing and final adoption set for March 12, 2014 at 7:30 pm

Resolution R-14-30

Resolution Amending and Supplementing Resolution R-14-16 Pertaining to Safety Coordinator Appointment

Resolution R-14-31

Resolution Authorizing Refunding of Over Paid Tax Arrears

Resolution R-14-32

Resolution of the Township of South Harrison Providing for Transfers of 2013 Appropriation Reserves

Motion to adopt Resolution R-14-30 through and including R-14-32 was made by Robert Diaz, second by John Horner.

Roll Call Vote: Robert Diaz – yes, John Horner – yes, Mary Howard – yes, James McCall – yes, Robert Schenk – yes. **R.C.V.: 5 – yes’, 0 – no’s. Motion carried.**

Budget Review

The Township Committee reviewed and discussed with Vikki Holmstrom, CFO the 2014 budget, finalizing the budget numbers and setting March 12, 2014 for introduction of the budget.

Open Meeting to the Public:

Motion to open the meeting to the public was made by Robert Schenk, second by Mary Howard. Motion carried.

Rick Mishura and Mike O’Brien of Raccoon Creek Court addressed the Committee regarding the issue of the emergency access easement that runs between their properties. The easement continues to be used, with vehicles either driving over the ballasts or going around them, driving over Mr. O’Brien’s septic. The Committee and Mr. Lozuke discussed solutions to this on-going problem. Mr. Lozuke will draft an ordinance with fines in place for the offenders. Mayor McCall will get with the Public Works Supervisor regarding the installation of “L” shaped fencing at both ends of the easement. The fences would have a cable across them if proper signage notifying the public of violation and penalty for trespassing.

Close Meeting to the Public:

Motion to close the meeting to the public was made by Robert Diaz, second by Robert Schenk. Motion carried.

Resolution R-14-33 Resolution to Average Tax Collection Rate for Use in the 2014 Municipal Budget

Motion to adopt Resolution R-14-33 was made by Robert Diaz, second by James McCall.

Roll Call Vote: Robert Diaz – yes, John Horner – yes, Mary Howard – yes, James McCall – yes, Robert Schenk – yes. **R.C.V.: 5 – yes’, 0 – no’s. Motion carried.**

Approve Payment of the Bills:

Motion to approve payment of the bills was made by Robert Diaz, second by Mary Howard.

Roll Call Vote: Robert Diaz – yes, John Horner – yes, Mary Howard – yes, James McCall – yes, Robert Schenk – yes. **R.C.V.: 5 – yes’, 0 – no’s. Motion carried.**

Deputy Mayor Diaz discussed with the Committee the issue of a part-time clerk in the police department. It was agreed by consensus to move forward with this matter.

The Committee discussed the plans and bid estimates for the soccer project at Stewart Park. This will be further reviewed and discussed to determine how to keep the cost within the allocated budget.

Adjournment:

Motion to adjourn was made by Robert Diaz, second by John Horner. Motion carried.

Respectfully submitted,

Nancy E. Kearns, PMC
Municipal Clerk

ONLY

Information