

February 19, 2013

The South Harrison Township Committee held a work session meeting on Tuesday, February 19, 2013 at 7:00 pm. in the South Harrison Township Municipal Building.

Mayor James McCall called the meeting to order and was followed by the flag salute.

Requirements of the "Open Public Meetings Act" were met. Notice of this meeting was given by: (1) sending sufficient notice herewith to the South Jersey Times; and (2) posting notice on the public bulletin board at the South Harrison Township Municipal Building.

**Roll Call:** Robert Diaz – absent, John Horner – present, Mary Howard – present, James McCall – present, Robert Schenk – absent, Nancy Kearns, Municipal Clerk – present

**Minutes:**

Motion to approve the regular session minutes of January 9, January 28 and February 13, 2013 and the closed session minutes of January 9, 2013 was made by John Horner, second by Mary Howard.

**Roll Call Vote:** Robert Diaz – absent, John Horner – yes, Mary Howard – yes, James McCall – yes, Robert Schenk – absent. **R.C.V.:** 3 – yes', 0 – no's. **Motion carried.**

**New Business:**

**Ordinance O-13-03**

**An Ordinance of the Township of South Harrison, Gloucester County, New Jersey, Appropriating the Sum of Thirty-Two Thousand Dollars (\$32,000.00) for the Purchase of a Used Backhoe with Cab for the Township Public Works Department**

Introduction and first reading.

Motion to adopt Ordinance O-13-03 on first reading was made by John Horner, second by Mary Howard.

**Roll Call Vote:** Robert Diaz – absent, John Horner – yes, Mary Howard – yes, James McCall – yes, Robert Schenk – absent. **R.C.V.:** 3 – yes', 0 – no's. **Motion carried.**

Public hearing and final adoption set for March 13, 2013 at 7:30 pm.

**Resolution R-13-35**

**Resolution of the Township of South Harrison Adopting Medicare and HIPAA Release Forms**

**Resolution R-13-36**

**Resolution of the Township of South Harrison Authorizing Bid Award and Contract for Used 2010 John Deere 310J Backhoe**

Motion to adopt Resolutions R-13-35 and R-13-36 was made by John Horner, second by Mary Howard.

**Roll Call Vote:** Robert Diaz – absent, John Horner – yes, Mary Howard – yes, James McCall – yes, Robert Schenk – absent. **R.C.V.: 3 – yes’, 0 – no’s. Motion carried.**

**Resolution R-13-37**

**Resolution Excluding Public Participation within a Portion of a Meeting of the Township Committee Pursuant to N.J.S.A. 10:4-12**

Motion to adopt Resolution R-13-37 was made by John Horner, second by Mary Howard.

**Roll Call Vote:** Robert Diaz – absent, John Horner – yes, Mary Howard – yes, James McCall – yes, Robert Schenk – absent. **R.C.V.: 3 – yes’, 0 – no’s. Motion carried.**

**Budget Work Session**

The Police Department operating expenses was reviewed, discussed and/or amended with agreement of the Township Committee:

The Committee further discussed budget items with Christie Ehret, CFO. Ms. Ehret will take all of the information and put together a draft budget.

**Open Meeting to the Public:**

Motion to open the meeting to the public was made by John Horner, second by James McCall. Motion carried.

Marc Nagtegaal spoke about computer software and Microsoft 2013, advising that the Township should stay with windows 7 when upgrading computers.

**Close Meeting to the Public:**

Motion to close the meeting to the public was made by James McCall, second by John Horner. Motion carried.

**Approve Payment of the Bills:**

Motion to approve payment of the bills was made by Mary Howard, second by John Horner.

**Roll Call Vote:** Robert Diaz – absent, John Horner – yes, Mary Howard – yes, James McCall – yes, Robert Schenk – absent. **R.C.V.: 3 – yes’, 0 – no’s. Motion carried.**

**Adjournment:**

Motion to adjourn was made by James McCall, second by Mary Howard. Motion carried.

Respectfully submitted,

Nancy E. Kearns, RMC  
Municipal Clerk