

JANUARY 9, 2013

The South Harrison Township Committee held a finance and regular meeting on Wednesday, January 9, 2013 at 7:00 and 7:30 p.m. respectively in the South Harrison Township Municipal Building.

Mayor James McCall called the meeting to order and was followed by the flag salute.

Requirements of the "Open Public Meetings Act" were met. Notice of this meeting was given by: (1) sending sufficient notice herewith to the Today's Sunbeam of Salem and the Gloucester County Times of Woodbury; and (2) posting notice on the public bulletin board at the South Harrison Township Municipal Building.

Roll Call: Robert Diaz – present, John Horner – present, Mary Howard – present, James McCall – present, Robert Schenk – present, Brian Lozuke, Solicitor – present, Mark Basehore, Engineer – present, Nancy Kearns, Municipal Clerk – present

Minutes:

Motion to approve the regular session minutes of December 12, 2012, January 1, 2013 and closed session of December 12, 2012 was made by Robert Diaz, second by Mary Howard.

Roll Call Vote: Robert Diaz – yes, John Horner – yes, Mary Howard – yes, James McCall – yes, Robert Schenk – yes. **R.C.V.:** 5 – yes', 0 – no's. **Motion carried.**

Motion to approve the regular session minutes of December 26, 2012 and the closed session minutes of December 26, 2012 was made by Robert Diaz, second by Mary Howard.

Roll Call Vote: Robert Diaz – yes, John Horner – abstained, Mary Howard – yes, James McCall – yes, Robert Schenk – yes. **R.C.V.:** 4 – yes', 0 – no's, 1- abstention. **Motion carried.**

Committee Reports:

- Police Department – December 2012 Report
- Construction Code Official – December 2012 Report
- Harrisonville Fire Company – December and Year End 2012 Report
- Tax Collector – December 2012 Report
- JIF Report – Verbal by Deputy Mayor Diaz

Old Business: None

New Business:

Resolution Appointing Members of the Unity Ambulance Scholarship Fund Committee

Resolution R-13-21

Resolution R-13-23

Resolution Authorizing Agreement by the Township Committee of the Township of South Harrison with the Township of Harrison for use of the Harrison Township Court Room Facilities for Calendar Year 2013

Motion to adopt Resolutions R-13-21 and R-13-23 was made by Robert Diaz, second by John Horner.

Roll Call Vote: Robert Diaz – yes, John Horner – yes, Mary Howard – yes, James McCall – yes, Robert Schenk – yes. **R.C.V.: 5 – yes’, 0 – no’s. Motion carried.**

Resolution R-13-22

Resolution Excluding Public Participation within a Portion of a Meeting of the Township Committee Pursuant to N.J.S.A. 10:4-12(b)(7)(8)

Motion to adopt Resolution R-13-22 was made by Robert Diaz, second by John Horner.

Roll Call Vote: Robert Diaz – yes, John Horner – yes, Mary Howard – yes, James McCall – yes, Robert Schenk – yes. **R.C.V.: 5 – yes’, 0 – no’s. Motion carried.**

Farmland Preservation Program

Candace Kanaple, Planner with Bach Associates discussed the Farmland Preservation Grant, Updating the Committee on what has been completed and the items that still need to be worked on. Ms. Kanaple is looking for guidance and authorization to move forward with completion of the plan. Once the plan is completed the Township will be reimbursed by the grant. Ms. Kanaple has received an extension until the end of February for the completion of a draft at a minimum. The discussion was then tabled to later in the meeting.

Mayor McCall awarded student of the month certificate to Steven Wilkins. Mr. Wilkins was the only student present to receive his award.

Letter of Resignation – Thomas McWain Jr

Motion to accept TJ McWain’s resignation was made by Robert Schenk, second by Robert Diaz. Motion carried.

Letter of Resignation – Lisa Garrison, Tax Collector

Motion to accept Lisa Garrison’s resignation was made by James McCall, second by Mary Howard. Motion carried.

The Committee set the date of January 28 2013 at 7:00 pm for a budget work session.

The Committee talked about the memo from Christie Ehret regarding the low interest rate the township is receiving on funds and advised that Mr. Dave Hibert (Susquehanna Bank) has another product that may help the township. Mayor McCall with talk to Dave and Deputy Mayor Diaz will talk with Christie.

Open Meeting to the Public:

Motion to open the meeting to the public was made by Robert Schenk, second by John Horner. Motion carried.

Susan Archer addressed the Committee regarding a tax overpayment, advising that she was told that there would be a resolution to resolve and return the overpayment. Mr. Lozuke advised that he is not aware of this issue and will get with the Tax Collector and hopefully have this resolved and take action at the scheduled work session on January 28, 2013.

Close Meeting to the Public:

Motion to close the meeting to the public was made by Robert Diaz, second by Mary Howard. Motion carried.

Approve Payment of the Bills:

Motion to approve payment of the bills was made by John Horner, second by Mary Howard.

Roll Call Vote: Robert Diaz – yes, John Horner – yes, Mary Howard – yes, James McCall – yes, Robert Schenk – yes. **R.C.V.: 5 – yes’, 0 – no’s. Motion carried.**

Farmland Preservation Program

The Committee returned to the discussion with Ms. Kanaplu requesting her to get answers to several questions concerning the grant. Ms. Kanaplu will get back to the Committee with the answers for their review at the January 28, 2013 work session.

Motion was made by Mary Howard to authorize Ms. Kanaplu to proceed with the completion of the grant if the answers to the questions are yes, James McCall second the motion.

Roll Call Vote: Robert Diaz – yes, John Horner – yes, Mary Howard – yes, James McCall – yes, Robert Schenk – yes. **R.C.V.: 5 – yes’, 0 – no’s. Motion carried.**

The Township Committee went into closed session.

The Township Committee returned to open session.

Motion was made by Robert Diaz to authorize the appropriation change of \$75,000.00 and sign the Solicitor’s contract, second was made by Mary Howard.

Roll Call Vote: Robert Diaz – yes, John Horner – yes, Mary Howard – yes, James McCall – yes, Robert Schenk – yes. **R.C.V.: 5 – yes’, 0 – no’s. Motion carried.**

ONLY

INFORMATION

Mr. Lozuke advised the Committee on the issue of the .01 cent open space tax that is on the tax bills, advising that the ordinance calls for a .01 cent appropriation of the annual budget. Mr. Lozuke will continue to investigate and resolve this matter.

Adjournment:

Motion to adjourn was made by John Horner, second by Robert Schenk. Motion carried.

Respectfully submitted,

Nancy E. Kearns, RMC
Municipal Clerk

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Information