

APRIL 28, 2009

The South Harrison Township Committee held a special meeting on Tuesday April 28, 2009 at 6:00 p.m. in the South Harrison Township Municipal Building.

Mayor Robert Campbell called the meeting to order and was followed by the flag salute.

Requirements of the "Open Public Meetings Act" were met. Notice of this meeting was given by: (1) sending sufficient notice herewith to the Today's Sunbeam of Salem and the Gloucester County Times of Woodbury; and (2) posting notice on the public bulletin board at the South Harrison Township Municipal Building.

Roll Call Vote: Robert Campbell – present, Robert Diaz – present, Robert Gaines – absent, Gary Spinner – present, Charles Tyson – present, Celeste Keen, Deputy Clerk – present.

Work Session:

Mayor Campbell began the meeting recommending that the soon to be vacant part time Administrator position be advertised as quickly as possible. Committeeman Spinner asked if there was a new job specification detailing the duties that would be required as the current job specifications are for a full time position.

As the Committee was not prepared to move forward with the advertising of the position without a new job specification it was determined that there would be another meeting scheduled for Tuesday, May 5, 2009 @ 6:00 pm. The four (4) Committeemen present agreed to have all members of the Committee review the current position specifications and transmit to each other, via email, their suggestions as soon as possible with an end time of Monday May 4th evening to allow the others ample time to review their ideas and be prepared for the May 5th meeting.

Mayor Campbell broached the idea of appointing an Acting Administrator. The Committee may appoint an Acting Administrator for a period of 90 days during which time they may actively seek a permanent part time Administrator. The Acting Administrator may apply for the permanent position.

Committeeman Diaz asked what the Committee anticipates the salary of the part time Administrator to be. Mayor Campbell answered 40% of the current full time Administrator salary or possibly to negotiate an hourly rate.

Open Meeting to the Public:

Motion to open the meeting to the public was made by Gary Spinner, second by Robert Diaz. Motion carried.

No questions or comments were received from the public.

Close Meeting to the Public:

Motion to close the meeting to the public was made by Charles Tyson, second by Robert Diaz. Motion carried.

Adjournment:

Motion to adjourn was made by Charles Tyson, second by Robert Diaz. Motion carried.

Respectfully submitted,

Celeste Keen, RMC
Deputy Clerk

Information

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