

**JULY 23, 2008**

The South Harrison Township Committee held a special meeting on Wednesday July 23, 2008 at 7:30 p.m. in the South Harrison Township Municipal Building.

Mayor Charles T. Tyson called the meeting to order and was followed by the flag salute.

Requirements of the "Open Public Meetings Act" were met. Notice of this meeting was given by: (1) sending sufficient notice herewith to the Today's Sunbeam of Salem and the Gloucester County Times of Woodbury; and (2) posting notice on the public bulletin board at the South Harrison Township Municipal Building.

**Roll Call:** James McCall - present, Cornelius McIntyre - present, Charles Tyson - present, Robert Campbell - present, Gary Spinner - present, Christie Melfi, CFO - present, Henry Ludwigsen, Auditor - present, Colleen Bianco, Administrator - present, Nancy Kearns, Municipal Clerk - present, Celeste Keen, Deputy Clerk - present

### **2008 Municipal Budget – Public Hearing**

#### **Open Meeting to the Public:**

Motion to open the meeting to the public was made by James McCall, second by Cornelius McIntyre. Motion carried.

Marc Nagtegaal asked about the revenue in the Construction Code Office of \$81,000.00 and stated he is only directing his questions to Jim McCall, Neil McIntyre and Gary Spinner so only these three can answer. Committeeman Spinner said everyone on the Committee had a consensus that that was the number. Committeeman McCall said it was dropped down from \$120,000.00. Mr. Nagtegaal then asked about items 10-7-10 and 10-7-01 on sheet 9 being blank. Mr. Ludwigsen advised these are unappropriated reserves; the Township will do a Chapter 159 to insert these appropriations if received from the State. Mr. Nagtegaal asked about the \$565,000.00 on sheet 10, the Host Community Benefits: why is it down from last year? Christie Melfi explained that in 2007 there was a payment that was not posted to the 06 account. The additional \$50,000.00 in 2007 was actually 2006 money. Mr. Nagtegaal thinks the items on sheet 11 are optimistic. Mr. Nagtegaal asked why on sheet 14 does the Municipal Clerk make more money than the Planning Board Clerk. Mr. Nagtegaal is concerned about fuel oil and gasoline on sheet 15c; you need more money in those accounts, and gasoline has almost doubled since last year. Christie Melfi explained the Township is at the maximum cap, the state will not allow you to increase the budget. If there are overages you can do transfers or special appropriates; if not there would be an over expenditure.

Matthew Warner, 34 Ashford Court, spoke about the SUV's in the Police Department. Last year the Police Chief said he had 2 officers to a police car to save gas. Why then when I went to Woodstown I see two officers and two cars, then I saw two cars going to an accident? Mr. Warner asked about other expenses, some of them are higher than a person's salary; on sheet 12 the person has a salary of \$56,000.00 and then it shows \$10,000.00 in other expenses - are they traveling across the county? Christie Melfi explained that the other expenses include the internet for the entire municipality, computer repairs and general administration; it is not specific to a department. The total of other expenses is \$706,000.00. HR is \$3,000.00. Colleen Bianco explained that is for the HR manuals, to do training required by JIF, etc.. Finance Administration is \$28,000.00 and the other expenses are \$15,000.00. Christie Melfi explained that \$10,000.00 of that is to clear up from the previous CFO. Mr. Warner stated the only one that is legitimate is the police other expenses of \$20,000.00 when they have \$300,000.00 worth of salaries.

Mr. Warner said you have a salary of \$14,500.00 and other expenses of \$16,000.00 in Planning/Zoning. It was explained that the professionals are paid out of

that. Mr. Warner stated the Engineer's have a separate amount. It was explained that the Township Engineer is different front the Planning/Zoning Engineer. Mr. Warner stated \$20,000.00 for the phones is ridiculous.

Theresa Roeder asked if the amount of \$376,000.00 under summary of revenues is the amount to be raised by taxes. Ms. Roeder was advised that the increase for this year is 3 cents.

**Close Meeting to the Public:**

Motion to close the meeting to the public was made by James McCall, second by Cornelius McIntyre. Motion carried.

**Open Meeting to the Public:**

Motion to open the meeting to the public on Resolution R-08-87 was made by Robert Campbell, second by Gary Spinner. Motion carried.

Marc Nagtegaal asked what was the percentage of increase in taxes before this resolution was adopted. The Committee responded it was 4.7 cents and now it is 3 cents. Mr. Ludwigsen stated there is no change in the amount of fund balance appropriated; there is a \$37.00 change in the reserve for uncollected taxes. Mr. Nagtegaal addressed Henry stating he is the only sane person in the room; do you see anything wrong with this budget? Please tell these people about it. Mr. Ludwigsen advised that he can not comment on it; his job is to see that it complies with the State Statute and it does.

**Close Meeting to the Public:**

Motion to close the meeting to the public was made by James McCall, second by Cornelius McIntyre. Motion carried.

**Resolution R-08-87**

**South Harrison Township Resolution to Amend Budget**

Motion to adopt Resolution R-08-87 was made by James McCall, second by Cornelius McIntyre.

**Roll Call Vote:** James McCall – yes, Cornelius McIntyre – yes, Charles Tyson – yes, Robert Campbell – yes, Gary Spinner – yes. **R.C.V.:** 5 – yes, 0 – no's. Motion carried.

**Resolution R-08-74**

**2008 South Harrison Township Municipal Budget**

Motion to adopt Resolution R-08-74 – 2008 South Harrison Township Municipal Budget was made by James McCall, second by Cornelius McIntyre.

**Roll Call Vote:** James McCall – yes, Cornelius McIntyre – yes, Charles Tyson – no, Robert Campbell – no, Gary Spinner – yes. **R.C.V.:** 3 – yes, 2 – no's. Motion carried.

**Open Meeting to the Public:**

Motion to open the meeting to the public was made by James McCall, second by Cornelius McIntyre. Motion carried.

Marc Nagtegaal asked about a bill that was paid to Microsystems LLC for \$1,375.50 - is that the new IT?. Ms. Bianco responded it is the new IT consultant. Mr. Nagtegaal that asked about bills being paid to Creamy Acres. Deputy Mayor Campbell advised that is Creamy Acres is taking care of Saddlebrook and it is being paid out of the Developers escrow. Mr. Nagtegaal thought the Road Department was gong to be doing it. He was advised that the Township can't do the work; it has to do with insurance. Mr.

Nagtegaal asked if the contract was put out for bid. Committeeman Spinner advised they were three quotes and Creamy Acres was the lowest. Mr. Nagtegaal asked if the other basins were going to be taken care of. The Committee advised him that those basins are owned by homeowners, so the answer was no. Mr. Nagtegaal spoke about two Committee Members “unloading” on his Mayor at a Closed Session. Committeeman Spinner stated to Mr. Nagtegaal that he is out of line.

**Close Meeting to the Public:**

Motion to close the meeting to the public was made by James McCall, second by Cornelius McIntyre. Motion carried.

Deputy Mayor Campbell asked about the progress with the escrow accounts. Christie Melfi, CFO explained what has to be done and what stage she is in with working to resolve the matter.

Deputy Mayor Campbell spoke about the RFP's for the re-valuation and thinks the Committee should go back out for additional RFP's, and rescind the resolution appointing Tom Colavecchio. This topic will be put on the August 13, 2008 agenda.

**Payment of the Bills:**

Motion to approve payment of the bills with the exception of invoice 37708 for John Eastlack was made by Cornelius McIntyre, second by James McCall.

**Roll Call Vote:** James McCall – yes, Cornelius McIntyre – yes, Charles Tyson – yes, Robert Campbell – yes, Gary Spinner – yes. **R.C.V.:** 5 – yes', 0 – no's. Motion carried.

**Adjournment:**

Motion to adjourn was made by Gary Spinner, second by Cornelius McIntyre. Motion carried.

Respectfully submitted,

Nancy E. Kearns, RMC  
Municipal Clerk