

**RESOLUTION AUTHORIZING REINSTATEMENT
OF PAID TIME OFF HOURS FOR -
CERTAIN TOWNSHIP EMPLOYEES**

WHEREAS, the South Harrison Township Policies and Procedures Manual provides that employees may transfer and carry over a maximum of five (5) unused P.T.O. days (37.5 hours) for the following calendar year under Section §4.3; and

WHEREAS, due to unforeseen and exigent circumstances that arose during calendar year 2009, the following employees requested that the former Township Administrator and Township Committee approve the transfer and carry over of additional P.T.O. hours recited herein:

- Nancy E. Kearns – 23.5 hours; and
- Charles Moore – 22 hours.

WHEREAS, the Township Administrator failed to formally record and memorialize the carry over of additional P.T.O. hours for the above-referenced employees identified by the Township Chief Financial Officer;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of South Harrison, that the Township Committee does hereby authorize and approve the reinstatement of additional P.T.O. hours, referenced herein, for the following Township employees: Nancy E. Kearns and Charles Moore.

TOWNSHIP OF SOUTH HARRISON

By: _____
JAMES McCALL, MAYOR

ATTEST:

**CELESTE KEEN, RMC
DEPUTY CLERK**

CERTIFICATION

I hereby certify the above to be a true copy of a Resolution adopted by the Township Committee of the Township of South Harrison at the Meeting held on the 27th day of September, 2010.

**CELESTE KEEN, RMC
DEPUTY CLERK**