

RESOLUTION – R-09-change fund

**RESOLUTION AUTHORIZING AN INCREASE IN
THE CHANGE FUND FOR THE COURT CLERK AND
THE MUNICIPAL CLERK OF THE
TOWNSHIP OF SOUTH HARRISON**

WHEREAS from time to time the Court Clerk and the Municipal Clerk are required to make change for cash payments received; and

WHEREAS there exists a need to maintain such a fund for use of operation of the South Harrison Township Municipal Court and Municipal Clerk's Offices; and

WHEREAS, New Jersey State regulations allow change funds to be established by an initial resolution and to continue from year to year without additional governing body action until such time as they take action to have funds returned; and

WHEREAS such fund will allow for easy separation of accounts

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of South Harrison in the County of Gloucester and State of New Jersey that the Municipal Court Clerk and the Municipal Clerk Offices increase their respective change funds to an amount not to exceed fifty dollars (\$50.00) each for the purpose of making change to insure the proper exact payment due is paid.

BE IT FURTHER RESOLVED that said change fund be safely secured in keeping with established prudent business practices; and

BE IT FURTHER RESOLVED that said change fund be used to make change only and shall not be used to purchase goods and/or services of any kind.

BE IT FINALLY RESOLVED that the South Harrison Township Treasurer is hereby authorized to issue the increase to the respective change funds in the amount of fifty dollars (\$50.00) for use as set forth in the resolution.

Dated: February 11, 2009

TOWNSHIP OF SOUTH HARRISON

Robert S. Campbell, Mayor

ATTEST:

Nancy E. Kearns, RMC
Municipal Clerk

CERTIFICATION

I hereby certify that the foregoing Resolution was adopted at a regular meeting of the Township Committee of the Township of South Harrison held on the 11th day of February 2009.

Nancy E. Kearns, RMC
Municipal Clerk